

# Maame Nhyira Agyemfra

Calgary, Alberta

## Articling Candidate

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Internationally trained law student with strong litigation, legal research, and client service experience across domestic and international practice settings supporting lawyers in litigation, legal research (including AI and Technology) and drafting, contract and case law analysis, and cross-border legal practice while providing exceptional client care. Background spans litigation, estates, and corporate and regulatory law in Canada, Ghana, and Germany.

## Education

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<b>Practice Readiness Education Program (Accelerated PREP)</b> , CPLED	Completed January 16, 2025
<b>NCA Certificate of Qualification (CQ)</b> , Federation of Law Societies of Canada	2018
<b>Master of Laws (LL.M.) (Canadian Common Law)</b> , Osgoode Hall Law School, Toronto	2018
<b>Bachelor of Laws (LL.B.)</b> , Kwame Nkrumah University of Science and Technology, Kumasi	2016
<b>International Human Rights Law Certificate</b> , Fordham University, New York	2014

## Experience

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**Legal Specialist – Generative AI**, InnoData Inc. (LexisNexis Project), Toronto Jun. 2024 – Dec. 2024  
*US-based data engineering company helping enterprises and tech firms use AI and data for preparation, model deployment, and implementation.*

- Collaborated with legal and technical teams to develop AI tools enhancing case law searches, document analysis, citation verification, precedent ranking, and memo drafting.
- Reviewed privacy and data-protection requirements (including PIPEDA) and drafted written compliance guidance used by technical teams to inform AI product development.
- Applied legal analysis to select, label, and organize case law and legislative materials for use in AI training datasets.
- Reviewed AI-generated legal outputs for legal accuracy, clarity, and compliance with regulatory standards prior to approval for use.

**Legal Volunteer**, International Central Gospel Church, Toronto Aug. 2022 – Apr. 2024  
*Non-profit organization providing relief services, community development, institutional support, career guidance and counselling.*

- Assisted with internal compliance matters by receiving inquiries, clarifying issues, and directing matters requiring legal review or further action.
- Researched statutory and case law sources to inform internal governance decisions and assess legal and compliance risks.
- Drafted and reviewed legal documents including agreements, policy templates, and regulatory compliance materials to ensure accuracy and adherence to applicable laws.

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**Estates & Wills Legal Assistant**, Duensing Law, Toronto

Feb. 2022 – Jul. 2022

*Solo practice law firm specializing in wills, estate planning, estate litigation, and real estate law. Services include drafting wills and powers of attorney, estate administration advice, and resolving estate/trust disputes.*

- Prepared draft court filings and legal correspondence for estate planning and administration files under lawyer supervision, including wills, interview notes, and Certificates of Appointment of Estate Trustee.
- Conducted cross-border legal research analyzing German and Canadian estate laws to support case strategy and client advising.
- Prepared hearing materials by researching precedents, drafting correspondence, and organizing supporting documents for lawyer review.

**Customer Experience Specialist**, Canadian Automobile Association (CAA), Toronto

Oct. 2021 – Jan. 2022

*Not-for-profit organization providing emergency roadside assistance, automotive services, travel planning, insurance, and member advocacy across Canada*

- Conducted client intake interviews by listening to customer needs, gathering insurance details, and advising on car and home policy options and next steps.
- Resolved client issues by analyzing problems, explaining available services and recommending solutions while ensuring compliance with insurance regulations.
- Prepared service documentation including payment records, transaction summaries, and client correspondence outlining policy details and resolutions.

**Student-at-Law (Legal & Policy Research)**, Ontario Bar Association, Toronto

Jan. 2021 – Apr. 2021

*Not-for-profit professional association representing over 16,000 lawyers, judges, law students, and legal professionals in Ontario providing continuing professional development, promoting law reform, and advocating for improvements in the justice system.*

- Researched legal and policy issues, including technology and intellectual property law.
- Drafted memos on legal technology, environmental law, and IP.
- Supported Continuing Professional Development programs by conducting background research and assisting with preparation of written materials for lawyer education.

**Legal Intern**, Jacob Associates, Munich, Germany

Jan. 2019 – Feb. 2019

*Munich-based firm specializing in German-Canadian legal matters including cross-border corporate law, estate planning, real estate, immigration, dispute resolution, Canadian notarial services, and operational consulting.*

- Conducted legal research on business law, civil litigation, and immigration issues to support file preparation and legal analysis.
- Drafted legal memoranda and translated legal documents (German ↔ English).

**Articling Student**, AB & David Law, Kumasi, Ghana

Oct. 2016 – Jul. 2017

*Pan-African business law firm specializing in corporate and finance law, infrastructure, energy, natural resources, government regulation, intellectual property, and dispute resolution.*

- Drafted Statements of Claim and supported litigation and appeals.
- Researched and developed strategies for client disputes and debt collection.
- Managed client relations and case documentation.